



918 River Road
 Cannon Falls, MN 55009
 507-263-9300
dhoward@cannonfallsmn.gov

**PERMIT
 APPLICATION
 FOR INSTALLATION
 OF UTILITIES OR
 FOR PLACING
 UNDERGROUND
 OBSTRUCTIONS**

<u>Utility Owner</u>	<u>Contact Person</u>	<u>Telephone Number</u>
Electric _____	_____	_____
Gas _____	_____	_____
Telephone _____	_____	_____
Other _____	_____	_____

Installer _____ Project Coordinator _____
 Address _____
 City _____ State _____ Zip Code _____
 E-mail _____ Phone Number _____

CONSTRUCTION INFORMATION

Site Address: _____

<p><u>Type of Construction:</u> <input type="checkbox"/> Overhead <input type="checkbox"/> Underground <u>Property Type:</u> <input type="checkbox"/> Commercial <input type="checkbox"/> Residential <u>Activity:</u> <input type="checkbox"/> New Construction <input type="checkbox"/> Repair</p> <p><u>Nature of Work:</u> _____ _____</p> <p>Size & Type of Pipe: _____ Method of Installation: <input type="checkbox"/> Plow <input type="checkbox"/> Trench <input type="checkbox"/> Bore Length of Trench: _____ Depth from Surface: _____</p>	<p><u>Type of surface being disturbed:</u> <input type="checkbox"/> Concrete <input type="checkbox"/> Bituminous <input type="checkbox"/> Gravel <input type="checkbox"/> Sod <input type="checkbox"/> None</p> <p><u>Excavation will be on:</u> <input type="checkbox"/> City Right of Way (deposit required) <input type="checkbox"/> Private Property <input type="checkbox"/> County Right of Way <input type="checkbox"/> State Right of Way</p>	<p>Start Date: _____ Completion Date: _____ Will Detour be required? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe route: _____ _____ _____</p>
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I hereby acknowledge that this information is correct and that I agree to conform to the City Ordinances and State law regarding this construction, and further agree to pay the permit fee. If at any time the City shall make improvements in any part of the right-of-way which affects the utility, then the owner of the utility agrees to alter, change, move, vacate or remove said utility to conform to such City improvements at the sole cost of the Utility company.

Applicant's Signature _____
Date

Authorization of Permit

Permit Fee (\$150.00): _____ Date Pd: _____ Ck # _____
 City Right of Way (Equal or Better) Restoration Deposit (\$900.00): _____ Date Pd: _____ Ck # _____
 Copy of Certificate of Liability Insurance Provided (required): Yes _____
 Map of Project Provided (required): Yes _____
 Approved by: _____ Date: _____ Permit # _____

**Rules Pertaining to Street, Alley and Easement Excavations and Other
Public Right of Ways**

Safety:

1. Notify Police, Fire, City Water and Street Departments at least 24 hours in advance except in the case of emergencies prior to construction or street closing—including all utility companies—public and private.
2. Excavations shall be properly protected and identified by barricades and flags in the daytime, red lanterns or flashing signals at night, to protect persons and traffic at all times.
3. Barricades to be erected in a manner which will provide suitable visibility in all directions.
4. Excavations must be cribbed when necessary, depending upon type of soil in order to prevent cave-ins.
5. No guys or stays to be attached to trees on right-of-way.
6. Underground construction must be so constructed as not to harm or unnecessarily destroy the roots of trees.
7. Please provide the City of Cannon Falls with a copy of your certificate of liability insurance.

Roadway:

1. Installation of utilities under concrete or bituminous pavements to be done by jacking or boring unless otherwise authorized by engineer. When an installation is made by jacking or boring a pipe three inches or larger in diameter, a casing or larger dimension must be used to encase the service pipe.
2. All back-filling must be placed in 6-inch layers and thoroughly tamped, and material must be flush and even with the road surface when finally in place, unless Engineer authorizes alternate method of construction. No rock, unstable soil, or bituminous material shall be returned to the backfilled trench. All excavations must be backfilled and the surface restored to equal or better condition.
3. Finished surface, base and sub-base of road after excavation and back-fill, shall be at least equal in stability to finished surface, base, and sub-base prior to excavation. A minimum 6" Class 5 gravel base material shall be placed at the upper surface material and back-change the permit applicant.
4. Concrete pavement to be replaced according to MnDOT specifications which may be amended by the City. Bituminous material to be replaced according the MnDOT specifications.
5. If settlement occurs or excavation caves in within one year from completion date so that replaced materials settle (bituminous mat or concrete base); same shall be restored to its original condition or better by the holder of this permit.
6. Excavations greater than four feet in width at top of trench will not be generally permitted and may be made only when expressly provided on the permit.
7. Streets may not be closed to traffic unless expressly authorized by the permit and necessary notifications have been made.

Limitations:

1. No lugs shall be used on equipment traversing road which will damage the road surface.
2. Roadside and/or site shall be cleaned up after work is completed.
3. No work shall be done which will create a nuisance.
4. Within 24 hours, (Saturday, Sunday & legal holidays excluded), the permit holder shall notify the City Engineer or their representative who issued the permit and when applicable the County Engineer that such work has been completed and is ready for final inspection.
5. No street excavations shall be allowed after November 15th of said year except for emergencies.