Officer

Dept/Div: Police

FLSA Status: Non-Exempt

General Definition of Work
Performs intermediate protective service work providing full police services to the community; engaging and informing the community on public safety issues, and related work as apparent or assigned. Work is performed under the limited supervision of the Lieutenant.

Qualification Requirements
To perform this job successfully, an individual must be able to perform each essential function satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Essential Functions
Patrols all areas of the community to prevent, detect and deter criminal activity; apprehends individuals who threaten public peace and safety; apprehends individuals who threaten or carry out criminal acts.
Monitors traffic for the purpose of preventing traffic problems and maintain traffic safety.
Proactively engages and works with community members, businesses, schools and other stakeholders to identify public safety issues and concerns; work collectively to develop and implement effective solutions.
Responds to calls for service for criminal and non-criminal incidents, including but not limited to: domestic calls, silent alarms, burglary, vandalism, child abuse, animal complaints or medical calls.
Investigates criminal and non-criminal call for service; processes crime scenes; collects, identifies and properly handles evidence; determines whether arrests are required; uses professional judgement on use of force.
Completes detailed reports and appears in court to testify on criminal actions and arrests.
Assists with calls for disabled vehicles and traffic direction.
Assists adjacent law enforcement agencies with criminal or non-criminal incidents or complaints as requested or required.
Performs other duties or assignments as assigned including but not limited to: Field Training Officer, Firearm or use of Force Officer, Reserve Coordinator, Community Relations officer or Background Investigator; directs personnel or volunteers who are called to assist in emergency situations.
Performs directed patrol assignment for community activities or special events; monitors and directs traffic, establishes barricade placement and related duties as required.
Notifies crime victims and next of kin victims involved in automobile accidents or other incidents.
Knowledge, Skills and Abilities
Thorough knowledge of City/Department policies and procedures; thorough knowledge of safety policies, practices and procedures.
Comprehensive knowledge of squad car, radio, firearm, Taser, radar and LIDAR operations.
Thorough knowledge of body cameras, squad cameras, medical equipment and gas pumps.
Comprehensive knowledge of mobile and desktop records management systems.
Comprehensive knowledge of streets and facilities within the community.
Ability to compute rates, ratios and percentage.
Ability to apply to accidents, speeds and impairment.
Thorough knowledge of the principles and practices of modern policing methods and policies.
Thorough knowledge of criminal codes, City ordinances, rules of arrest, search and seizures.
Ability to remain calm and provide leadership in emergency situations.
Knowledge of drug and drug paraphernalia; knowledge of standard and specialized software applications.
Ability to establish and maintain effective working relationships with co-workers, supervisors and members of the public.

Education and Experience
Associates/Technical degree in Law Enforcement or Criminal Justice, or related field.

Physical Requirements
This work requires the regular exertion of up to 10 pounds of force, frequent exertion of up to 25 pounds of force and occasional exertion of over 100 pounds of force.
Work regularly requires speaking or hearing, using hands to finger, handle or feel, climbing or balancing, reaching with hands and arms, tasting or smelling and repetitive motions.
Frequently requires sitting, stooping, kneeling, crouching or crawling, pushing or pulling and lifting and occasionally requires standing and walking.
Work requires close vision, distance vision, ability to adjust focus, depth perception, color perception, night vision and peripheral vision.
Vocal communication is required for expressing or exchanging ideas by means of the spoken word and conveying detailed or important instructions to others accurately, loudly or quickly.
Hearing is required to perceive information at normal spoken word levels and to receive detailed information through oral communications and/or to make fine distinctions in sound.
Work requires preparing and analyzing written or computer data, visual inspection involving small defects and/or small parts, using of measuring devices, assembly or fabrication of parts within arm’s length, operating machines, operating motor vehicles or equipment and observing general surroundings and activities.
Work regularly requires exposure to outdoor weather conditions.
Frequently requires working near moving mechanical parts and exposure to vibration and occasionally requires wet, humid conditions (non-weather), working in high, precarious places, exposure to fumes or airborne particles, exposure to toxic or caustic chemicals, exposure to extreme cold (non-weather), exposure to extreme heat (non-weather), exposure to the risk of electrical shock, working with explosives and exposure to blood borne pathogens and may be required to wear specialized personal protective equipment.

Work is generally in a loud noise location (e.g. grounds maintenance, heavy traffic).

**Special Requirements**
- Minnesota Peace Officers License (POST)
- Emergency Medical Responder or Emergency Medical Technician
- DataMaster DMT-G Operator Certification
- Pursuit Intervention Technique Certification
- Firearms qualification
- Use of Force Training
- Valid driver's license

Last Revised: 9/13/2016
Room to Grow

Cannon Falls Industrial Park has room for growth and development. Whether your business requires a modestly sized parcel of less than 10 acres or a significantly larger site, Cannon Falls is able to satisfy your needs quickly and cost-effectively. Why? Because the Economic Development Authority owns much of the property and their goal is to make it happen!

Our Energy is All Yours

The city has more than adequate water supply and wastewater treatment capacity since adding a new one million gallon tower and expanding the wastewater treatment facility and its capacity to one million gallons/day. Cannon Falls electric, natural gas and other energy sources are updated, dependable and designed to handle additional load.

Access and strong infrastructure is critical for today’s businesses. Cannon Falls’ proximity to U.S. Highway 52 and Minnesota State Highways 19 and 20 provides easy access to major highways and to the Minneapolis-St. Paul area, including its international airport.

Rail shipping service to and from Cannon Falls is provided by Progressive Rail, Inc. Its transloading facility, directly accessible from Highway 20, serves businesses not located on a rail line.

The Highway 52 interchange offers new development possibilities, especially retail opportunities and a business park focused on professional services and business services, including health care provided by Mayo Clinic Health Systems—Cannon Falls.
More than ever, people are selective about where they choose to live. Younger workers, in particular, truly “work to live,” and demand community features to fit their lifestyles. Cannon Falls offers natural beauty, recreational amenities, access to big city activities and hometown friendliness. It’s a unique combination that also features:

- Nearly 30 acres of parks and recreational facilities, most along the scenic Cannon River, including paved trails ideal for biking, hiking and walking.
- The Cannon Valley Trail, recognized as one of the 10 most beautiful rail-to-trail projects in the nation, runs along the Cannon River from Cannon Falls to Welch to Red Wing (20 miles total). The entire trail is paved and is groomed for cross-country skiing in the winter. You can also enjoy the Mill Towns State Trail via the City of Cannon Falls Trail System.
- Three public golf courses.
- Canoeing, tubing, kayaking, fishing, boating, swimming and other water sports on the Cannon River and Lake Byllesby.
- Quality health care provided by the Mayo Clinic Health System–Cannon Falls, one of the world’s leading providers and innovators, through a primary and specialty care clinic and 21-bed hospital. A dedicated team of care providers ensures that residents receive local health care services including radiology, lab, physical therapy and home health, plus regular visits from specialists and easy access to more specialized care facilities nearby.
- A solid K–12 education system with high marks for student outcomes and newly expanded buildings and facilities. Area schools offer families a healthy mix of small class sizes, personalized attention from teachers, staff members and administrators, along with leading technology, plus academic and enrichment programs. Graduates go on to higher education, careers and other meaningful work throughout the world. There are also several private schools in the area.
- Lake Byllesby Regional Park, which offers a beach, camping, boating and fishing.

Nearby Customized Training and Education

Minnesota State College–Southeast Technical, in nearby Red Wing, operates its Center for Custom Training and Education, which works with businesses and can help your organization meet its workforce and organizational development needs.

Minnesota State College–Southeast Technical also offers 70+ different degree, certificate and diploma-granting programs.

Northfield, 15 miles west of Cannon Falls, has two private post-secondary institutions, Carleton College and St. Olaf College.
Major employers in Cannon Falls includes these diverse organizations:


**Cannon Equipment** manufactures point-of-purchase display marketing products. Cannon Equipment is a division of the Berkshire Hathaway Company.

**Cannon Falls Medical Center** is affiliated with Mayo Health System operating as a primary and specialty care clinic and 21-bed hospital that provides a full range of quality, convenient medical care services.

**Ferguson** is the country’s largest wholesale distributor of plumbing supplies, pipes, valves and fittings, heating and cooling equipment, waterworks, mechanical and industrial bathrooms and appliances, tools and safety equipment, and fire protection products.

**F.J. Moore Manufacturing Company** manufactures and markets a full line of plumbing vents and has served the Midwest since 1908. It is a family-owned business, now in its third generation of ownership.

**Gemini, Inc.** creates customized plastic and metal letters and plaques for the signage industry. A subsidiary, **Gemstar Manufacturing**, is a custom manufacturer of transit cases, carry cases, rotationally molded cases, reusable shipping cases, rugged rack cases and stock cases. It serves the U.S. armed forces, as well as the electronic, medical, aircraft, computer, imaging and photographic industries.

**Henkel** began by distributing electronic components throughout the upper Midwest and now comprises four main divisions: thermal products, membrane switches, touch screens and electronics. Today, Henkel supplies some of the best-known brands to companies throughout the world.

**Invenergy** Cannon Falls, LLC is an independent power producer specializing in clean-burning natural gas power generation and wind-generated electricity.

**Lorentz Meats** is a specialty meat processor, sausage manufacturer and educator. Their plant is USDA Certified, Organic Certified and European Union Certified, permitting the company to ship elk and bison to European markets.

**Sweet Harvest** produces a wide variety of products, including honey, custom blends and natural foods such as corn syrup, maple syrup and molasses. The company recently created John Mountain Organic and Naturals, a new USDA Certified organic brand.

**Progressive Rail, Inc.** handles supply chain logistics from line haul freight services to coordinating the perfect car type for safe product handling. For unusually heavy or large items, such as wind turbines, their experts can manage the shipping details. Their Carload Connection team helps companies not directly served by rail realize the advantages of rail shipping.

**Sibley Engineering, Inc. (SEI)** provides surface cleaning and surface coatings removal services. SEI’s primary markets include the automotive refinishing and restoration industry and the plastic injection molding industry.

**Strike Tool** manufactures products that enhance the concrete industry, including pre-cast concrete and construction materials.

**Sustane** is the world’s leading manufacturer-exporter of organic and natural base slow release fertilizers for all green industries. Sustane is made from aerobically composted turkey litter combined with plant nutrients and soil amending ingredients in a homogeneous granule fertilizer.

**Twin City Container** is a premier industrial packaging reconditioner and recycler specializing in steel and plastic drums, intermediate bulk containers and tanker trucks. The company is also a leading distributor of a wide range of new containers ranging from drums, intermediate bulk containers, steel and plastic pails, tin cans, plastic bottles and many other container related accessories.